

Finance Associate

Tanner Fanni

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Tasks

- Daily handling of invoices, including processing, verification, and recording of incoming and outgoing invoices
- Management of accounts receivable and accounts payable, ensuring timely payments and collections
- Supporting the month-end closing process, including journal entries and account reconciliations
- Control of the General Ledger and VAT calculations
- Correspondence with finance partners, such as banks, outsourced finance agencies and other finance institutes
- Participation in the preparation of monthly and annual internal and external reports
- Participation in the preparation of the annual financial statement
- Maintaining and organizing accounting records and documentation
- Responding to internal and external inquiries regarding financial data and reports

Expectations

- Qualification as a chartered accountant
- 3 years of work experience in accounting
- Knowledge and ability to monitor accounting regulations
- Proficiency in English, both spoken and written

- Fluency in Hungarian
- Strong teamwork skills
- Good organizational and multitasking abilities

Preference

- Chinese language knowledge

Co offer

- Home office
- Professional development opportunities
- International environment
- Modern office

Other

- Location: Budapest

Data protection

[data protection declaration](#)